



VILLAGE OF SOMERSET SITE PLAN CHECKLIST

Applicant _____ **Date Submitted** _____

Location (Parcel No.) _____

Current Zoning _____

Eight copies of a site plan must be sent to the Village Clerk and one copy to the Village engineer along with this site plan checklist. The site plan shall contain the following:

YES	NO	SHEET#	
_____	_____	_____	1. Contain a vicinity map showing railroad, major streams or rivers, and public streets within 1,000' of the site.
_____	_____	_____	2. Prepare at a scale of 1" = 10' to 1" = 60'.
_____	_____	_____	3. Arranged so that the top or left of the plan represents north, directional arrows and appropriate scale shown clearly.
_____	_____	_____	4. Show the date of preparation, name, address, and phone number of surveyor.
_____	_____	_____	5. Provide the address and legal description of the site and show the boundaries and dimensions graphically.
_____	_____	_____	6. Show the present and proposed topography of site and adjacent areas within 50' by 2' contour lines, and use directional arrows to show flow of drainage.
_____	_____	_____	7. Show the total area of the site in acres or square feet, location of existing and proposed structures, indicate as applicable height and building dimensions, entrances, number of dwelling units, and square footage by category of use.
_____	_____	_____	8. Show existing structures within 50' of the site and building line of existing buildings adjacent to any proposed structures.
_____	_____	_____	9. Show building and parking setbacks.
_____	_____	_____	10. Show the location and dimensions of existing and proposed curb cuts, aisles, off-street parking, loading spaces and walkways.
_____	_____	_____	11. Provide a landscaping schedule of all planting including grasses, shrubs, and trees showing the location.
_____	_____	_____	12. Show all exterior signs on site. Will need to apply for a sign permit for approval
_____	_____	_____	13. Show the location, height, and material for screening walls and fences.

- _____ 14. List the type of surfacing proposed for all parking, loading, and walkway areas.
- _____ 15. Describe the proposed use, list the number of required parking spaces, show the location and number of parking spaces provided, including handicap spaces.
- _____ 16. Show the existing and proposed public streets or right-of-way, easements or other reservations of land on the site.
- _____ 17. Show the location of all fire hydrants and all existing and proposed lines and facilities for water, telephone, sewer, electricity, natural gas, and storm drainage.
- _____ 18. Show adjacent property which is held under the same ownership and its zoning.
- _____ 19. Show the location and method of screening outdoor trash areas.
- _____ 20. Show the location, height and direction of proposed lighting.
- _____ 21. Show elevation views of proposed building and structures.
- _____ 22. Show the ultimate development of the site and indicate development phases when the site is developed in stages.
- _____ 23. Include a copy of covenants or deed restrictions intended to cover all or any part of the site.
- _____ 24. Include a statement and plan describing erosion control during and following project completion and describing method to prevent tracking of dirt and other materials from the site onto public streets during construction.
- _____ 25. Calculate all impervious surfaces including building, paved or concrete road, parking, and walkways in units square foot.

COMMENTS: